|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | EM04 - Grounding/Collision Report |  |
| **Account Name** | Quinta Essentia | | |

Safety Management System

EMERGENCY CHECKLIST GROUNDING

SOUND EMERGENCY ALARM

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vessel name:** |  | **Call sign:** |  | |
| **Date of incident:** |  | **Time:** |  | |
| **Location:** |  | **Weather:** |  | |
| **Type of incident:** |  | | | |
| **Persons involved:** |  | | | |
| **Injuries sustained:** |  | | | |
| **Damage to vessel:** |  | | | |
|  | | | | |
| **Generally consider the following:** | | | | |
| Sound Emergency Alarm | | | |  |

|  |  |
| --- | --- |
| Assess damage |  |
| Passengers Mustered |  |
| All persons not involved in tackling incident to don lifejackets |  |
| Start bilge pumps |  |
| Minimise Pollution – Deploy pollution control kit if required |  |
| Identify nearest safe haven or landing point |  |
| Request assistance from nearby vessels |  |
| Display lights and shapes |  |
| Ready liferafts for deployment |  |
| Initiate PAN PAN or MAYDAY |  |

For Specific Incidents:

|  |  |  |
| --- | --- | --- |
| **Remaining Aground** | **Before refloating** | **After refloating** |
| Consider state of tide | Assess damage and stability | Reassess damage and stability |

|  |  |  |
| --- | --- | --- |
| Consider ballast/fuel transfer | Repair any damaged areas or isolate damaged areas | Test engines, intakes and filters |
| Lay out ground tackle | Test engines, intakes and filters | Assess seaworthiness |
| Request external assistance | Formulate plan to refloat vessel | Clear away tackle etc. |
| Consider transfer of passengers | Agree procedures and communications | Contact insurers and notify authorities |